

**CEDAR HAMMOCK**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**MAY 10, 2021**

**AGENDA PACKAGE**

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**Cedar Hammock Community Development District**

**Inframark**, Infrastructure Management Services  
210 N. University Drive • Suite 702 • Coral Springs, Florida 33071  
Telephone: (954) 603-0033 • Fax: (954) 345-1292

May 3, 2021

Board of Supervisors  
Cedar Hammock Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Cedar Hammock Community Development District will be held **Monday, May 10, 2021 at 2:00 p.m.** at Cedar Hammock Clubhouse, 8660 Cedar Hammock Boulevard, Naples, Florida. Following is the advance agenda for this meeting.

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- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comments on Agenda Items**
- 4. Old Business**
  - A. Bulkhead & Bridge Repair/Replacement Project Update
  - B. Bridge Sealing Discussion
  - C. Discussion Installation of Pedestrian Gate Locks
- 5. New Business**
- 6. Public Hearing to Consider Adoption of the Fiscal Year 2022 Budget**
  - A. Open the Public Hearing for Public Comments
  - B. Close the Public Hearing for Public Comments
  - C. Consideration of Resolution 2021-04, Adoption of the Fiscal Year 2022 Budget
  - D. Consideration of Resolution 2021-05, Levying of Assessments
- 7. Attorney's Report**
- 8. Engineer's Report**
- 9. Manager's Report**
  - A. Approval of the Minutes of April 12, 2021 Meeting
  - B. Acceptance of the March 2021 Financial Report
  - C. Follow Up Items
  - D. Number of Registered Voters
- 10. Supervisors Requests**
- 11. Audience Comments**

Cedar Hammock CDD  
May 3, 2021  
Page 2

## **12. Adjournment**

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

*Justin Faircloth*

Justin Faircloth  
Manager

cc: Dan Cox Brett Sealy Sam Marshall

# **Fourth Order of Business**

**4B**

**From:** nday cedarhammockcdd.com <nday@cedarhammockcdd.com>

**Sent:** Saturday, May 1, 2021 9:13 AM

**To:** Faircloth, Justin <justin.faircloth@inframark.com>

**Subject:** Re: CHCDD - Bridge Sealing

Justin I have been in lengthy discussion with Jim and Todd about the project and the average weather conditions during the 3 closure periods and have come to the conclusion that finding a painter who can get the project done without major cost overruns and jeopardizing the quality of the work is nearly impossible. The idea of a course closure in Nov. or Dec. may work but with many member complaints. What we have come up with is having course personnel do the work during normal course closures and if weather delays work, they merely continue at the next closure. Jim and Todd would provide some people that are short on hours due to the closures such as cart and bag personnel at regular hours and some of Todds crew on overtime. I have a great deal of confidence in their ability provided the CDD selects the product and spells out the procedures for application. Two of the club personnel and 2 of the course personnel have a lot of painting experience provided they are given clear instructions. This would also be a considerable cost savings along with good public relations. I would like this to be presented to the board at the next meeting.

Thanks

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**From:** Faircloth, Justin <[justin.faircloth@inframark.com](mailto:justin.faircloth@inframark.com)>

**Sent:** Monday, April 26, 2021 9:33 AM

**To:** nday cedarhammockcdd.com <[nday@cedarhammockcdd.com](mailto:nday@cedarhammockcdd.com)>; qgreeley cedarhammockcdd.com

<[qgreeley@cedarhammockcdd.com](mailto:qgreeley@cedarhammockcdd.com)>; gbolton cedarhammockcdd.com

<[gbolton@cedarhammockcdd.com](mailto:gbolton@cedarhammockcdd.com)>; jmartino cedarhammockcdd.com

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**Subject:** CHCDD - Bridge Sealing

Dear Members of the Board,

I want to make you aware of some developments regarding the bridge sealing project after the last CDD meeting. I have followed up with Custom Painting & Restoration on their initial proposal asking them the following questions:

“How long will it take you to do this project? The Club is planning to shut down for 10 days 6/14/21-6/23/21. Would you be able to complete the project then? “

When I spoke to their Vice President, Steve Glazier, after the meeting he informed me that his initial bid did not include working on weekends and in order to get the project done during the shutdown he thought he would have to include weekends. My proposal request had the shutdown dates in it so he should have bid the project off of these dates and honor the pricing.

Additionally, I have inquired about the warranty they would offer because I did not see that on their bid and wanted to make sure what it would be for the project. I have since corresponded with Mr. Glazier and the Sherwin Williams Southwest Florida Sales Representative, Joe Gonzalez, and found out that Sherwin Williams will not offer a paper warranty, but indicated they would provide a bucket warranty replacing the product with the same product if it proved to be

defective. Apparently, paint companies are reluctant to provide warranties on horizontal surfaces in Southwest Florida due to the elements.

**In light of the information above along with the emails and calls I have received I plan to NOT execute a contract with Custom Painting & Restoration until this matter can be discussed again at the May CDD meeting unless there is an objection. If there is an objection to this planned course of action I will proceed as previously directed by the Board at the last meeting and attempt to have a contract executed with the vendor.**

I understand there has been review of the rain schedule and there is concern the work will not be able to be completed during the planned shutdown due to weather. The Chairman is working with the Club to see if there is a possibility of another planned shutdown later in the year during seasonal dryer periods.

Let me know if you have any questions and please do not respond to all on this email, but directly to me.

Sincerely,  
Justin

**Justin Faircloth** | CAM, CDM | District Manager



239.785.0675 | [www.inframarkims.com](http://www.inframarkims.com)

**SUPERVISORS, PLEASE DO NOT REPLY TO ALL AS THIS COULD BE A VIOLATION OF THE FLORIDA SUNSHINE PROVISIONS.**

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**4C**





11360 Metro Pkwy  
Ft Myers, FL 33966  
Phone: 239-768-3667

www.ActionDoor.com  
800-375-3667

## Customer Proposal

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Proposal Date

04/12/21

### Customer:

INFRAMARK  
210 N UNIVERSITY DR, #702  
CORAL SPRINGS FL 33071

### Reference: # 122433

CEDAR HAMMOCK  
8660 CEDAR HAMMOCK RD  
NAPLES FL 34112

Luis Aparicio, Gate Estimator, email: Luis.Aparicio@ActionDoor.com

ESTIMATE TO INSTALL 4 DOUBLE PUNCH LOCK MARINE GRADE WITH ADJUSTABLE  
HYDRAULIC GATE CLOSER. NEED TO REMOVE GATES TO WELD THE LOCK BOX FOR THE  
NEW LOCK.

#### MATERIAL LISTING

- 4 2835 DC MARINE GRADE DOUBLE PUNCH LOCK
- 4 LB1150-A LOCK BOX ALUMINUM
- 4 SAMSON-2 GATE CLOSER
- 1 WELDING FEE
- 1 SPRAY PAINT NOT 100% MATCH
- 1 INSTALLATION LABOR

Subtotal: \$ 7090.00

Tax: \$ .00

Total: \$ 7090.00

INCLUDES: INSTALLATION, SALES TAX, AND ONE YEAR GUARANTEE ON PARTS & LABOR.

\*\*\* PRICES VALID FOR 30 DAYS FROM DATE OF QUOTE \*\*\*

\*\*\* 50% DEPOSIT REQUIRED TO ORDER \*\*\*

**Thank you for your business!**

Behind our work is more than just our great name –there's me, Jose Comellas. If at any time you feel you did not receive a fair value call me at 1-800-375-3667.

A FINANCE CHARGE OF 1 1/2% will be added if not paid within 30 days (ANNUAL PERCENTAGE RATE OF 18%) A reasonable collection fee of \$15.00 plus all collection costs and attorney fees will be paid if suit is brought or not. A SERVICE CHARGE OF \$3.00 will be added to all accounts less than \$200.00 if not paid within 30 days. A FINANCE CHARGE OF 1 1/2% will be added to accounts \$200.00 or more if not paid within 30 days (ANNUAL PERCENTAGE RATE OF 18%). A reasonable collection fee of \$15.00 plus all court costs and reasonable attorney fees will be paid by creditor.

#### ACCEPTED BY SELLER:

BY: \_\_\_\_\_  
(SIGNED) (TITLE)

DATE ACCEPTED: \_\_\_\_\_  
(THIS IS DATE OF THIS CONTRACT)

#### ACCEPTED BY BUYER:

BY: \_\_\_\_\_  
(SIGNED) (TITLE)

(PRINT NAME)

(REV. 11/04)



# HYDRAULIC GATE CLOSER FOR LARGE GATES

Item No. SAMSON-2



Simple installation and flexible functionality make it the perfect fit for larger gates. Samson-2 is a polyvalent hydraulic gate closer developed with high quality components for an exceptional long life span. Temperature changes do not affect the smooth and constant functionality. The set of mounting brackets that are delivered with the closer make Samson-2 fit for any gate. Also fitted for chain link fences.

- Opening angle up to 150° depending on the situation
- Specially developed for outdoor use: industrial quality
- Scratch resistant and corrosion free anodised aluminum housing
- Consistent closing speed thanks to patented hydraulic damping
- Fast and easy fixation with Quick-Fix
- For left and right turning gates

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## AVAILABLE IN FOLLOWING RAL-COLORS



ZILV

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## FEATURES





## FEATURES

Mechanical, keyless lever lock with one user code  
 Lever handle on exterior and interior  
 Auto-locking with passage function  
 Reversible handing  
 ADA Compliant  
 Adjustable latch  
 Covers standard 2 1/8" hole

## OPTIONS

Single Combination, Double Combination



Single Combination



Double Combination

## DIMENSIONS & SPECIFICATIONS

### Dimensions:

Length: 5 5/8"

Width: 1 5/8"

Depth: 2 1/4"

Total Coverage with Trim Plates: 6 1/2" L x 2 1/2" W

ADA Lever Size: 4" W x 1" H

Backset: Adjustable

Door Thickness: 1 3/16" to 2", up to 5" with Extension Kit

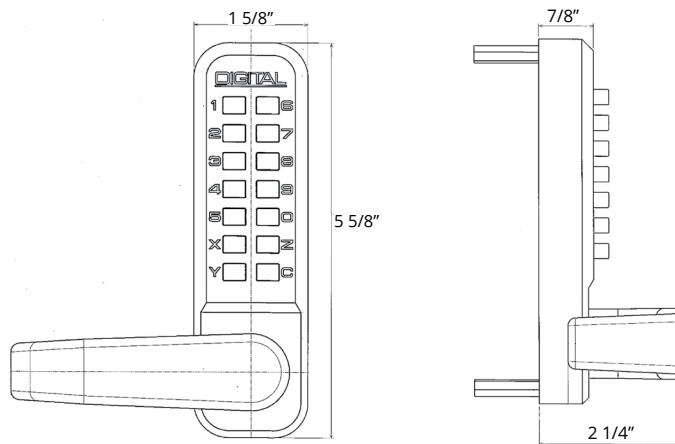
Material: Zinc-plated steel

Teflon coated stainless steel interior components

For Exterior & Interior Use

Weather Resistant

Lifetime Mechanical Warranty



## ORDERING INFORMATION

### Finish

### Single Combination

### Double Combination

Antique Brass

2835AB

2835ABDC

Bright Brass

2835BB

2835BBDC

Bright Chrome

2835BC

2835BCDC

Jet Black

2835JB

2835JBDC

Marine Grade

2835MG

2835MGDC

Oil Rubbed Bronze

2835OB

2835OBDC

Satin Chrome

2835SC

2835SCDC

Satin Nickel

2835SN

2835SNDC

White

2835WH

2835WHDC



# **Sixth Order of Business**

**CEDAR HAMMOCK**  
**Community Development District**

***Annual Operating and Debt Service Budget***  
**Fiscal Year 2022**

**Modified Approved Tentative Budget**  
**(Meeting 5/10/21, version 1)**

Prepared by:



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**CEDAR HAMMOCK**  
Community Development District

**Operating Budget**  
Fiscal Year 2022



**CEDAR HAMMOCK**

Community Development District

*General Fund*

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
 Fiscal Year 2022 Modified Approved Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2019	FY 2020	BUDGET	THRU	APR-	PROJECTED	BUDGET
			FY 2021	MAR-2021	SEP-2021	FY 2021	FY 2022
<b>REVENUES</b>							
Interest - Investments	\$ 17,191	\$ 15,583	\$ 10,088	\$ 1,422	711	2,133	5,088
Hurricane Irma FEMA Refund	12,622	1,082	-	-	-	-	-
Interest - Tax Collector	188	1,082	-	90	900	990	-
Special Assmnts- Tax Collector	379,523	157,459	299,007	290,379	8,628	299,007	406,897
Special Assmnts - Other	-	281,623	-	-	-	-	-
Special Assmnts- Discounts	(13,901)	(16,029)	(11,960)	(11,112)	-	(11,112)	(16,276)
Other Miscellaneous Revenues	1,975	17,875	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>397,598</b>	<b>458,675</b>	<b>297,135</b>	<b>280,779</b>	<b>10,239</b>	<b>291,018</b>	<b>395,709</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
ProfServ-Engineering	38,061	22,048	30,000	4,701	25,299	30,000	5,000
ProfServ-Legal Services	14,201	7,494	4,249	1,635	2,614	4,249	2,000
ProfServ-Mgmt Consulting Serv	41,498	39,993	40,742	20,371	20,371	40,742	41,965
ProfServ-Property Appraiser	2,132	5,693	4,485	-	4,485	4,485	6,103
ProfServ-Special Assessment	7,941	13,029	8,938	8,120	-	8,120	8,214
ProfServ-Web Site Maintenance	656	587	696	348	348	696	717
Auditing Services	4,400	5,000	5,000	-	5,000	5,000	5,000
Postage and Freight	2,843	933	900	167	733	900	900
Insurance - General Liability	7,000	7,200	7,920	7,200	-	7,200	8,712
Printing and Binding	1,252	550	2,000	218	782	1,000	1,200
Legal Advertising	6,629	4,313	3,000	-	3,000	3,000	2,500
Misc-Bank Charges	380	-	700	-	350	350	700
Misc-Assessmnt Collection Cost	3,540	6,525	5,980	5,585	173	5,758	8,138
Misc-Web Hosting	239	3,316	1,799	1,020	779	1,799	2,000
Office Supplies	28	2,800	100	-	100	100	100
Annual District Filing Fee	175	175	175	175	-	175	175
<b>Total Administrative</b>	<b>130,975</b>	<b>119,656</b>	<b>116,684</b>	<b>49,540</b>	<b>64,034</b>	<b>113,573</b>	<b>93,424</b>
<i>Field</i>							
ProfServ-Field Management	5,008	5,116	1,633	5,966	5,966	11,932	1,682
Project Mgmt Fees	-	-	-	-	-	-	2,500
Contracts-Water Mgmt Services	7,200	7,200	7,200	3,600	3,600	7,200	7,200
Utility - Cameras	1,299	1,311	1,268	540	765	1,268	1,268
Electricity - Wells	2,190	3,177	4,866	3,202	1,664	4,866	4,866
Electricity - Aerator	1,358	1,163	2,000	718	1,282	2,000	4,000
R&M - Lake	3,113	2,940	3,000	-	3,000	3,000	3,000
R&M - Plant Replacement	788	-	3,015	-	3,015	3,015	500

**CEDAR HAMMOCK**

Community Development District

*General Fund*

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
 Fiscal Year 2022 Modified Approved Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2019	FY 2020	BUDGET	THRU	APR-	PROJECTED	BUDGET
	FY 2019	FY 2020	FY 2021	MAR-2021	SEP-2021	FY 2021	FY 2022
R&M - Bulkheads	8,000	2,575	5,000	-	5,000	5,000	5,000
R&M - Bridges	-	-	5,000	-	5,000	5,000	5,000
Misc-Contingency	13,591	7,774	17,469	-	17,469	17,469	17,469
Capital Outlay	12,015	23,130	-	8,820	-	8,820	90,000
<b>Total Field</b>	<b>54,562</b>	<b>54,386</b>	<b>50,451</b>	<b>22,846</b>	<b>46,761</b>	<b>69,570</b>	<b>142,485</b>
<b>TOTAL EXPENDITURES</b>	<b>185,537</b>	<b>174,042</b>	<b>167,135</b>	<b>72,386</b>	<b>110,794</b>	<b>183,143</b>	<b>235,909</b>
Reserve - Bridges	22,064	154,036	10,000	-	10,000	10,000	19,950
Reserve - Irrigation	-	-	-	-	-	-	19,950
Reserve - Bulkheads	107,683	451,110	10,000	-	10,000	10,000	19,950
Reserve - Lakes	-	72,153	10,000	-	10,000	10,000	19,950
Reserve - Roadways	830	105,000	100,000	-	100,000	100,000	80,000
<b>Total Reserves</b>	<b>130,577</b>	<b>782,299</b>	<b>130,000</b>	<b>-</b>	<b>130,000</b>	<b>130,000</b>	<b>159,800</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>316,114</b>	<b>956,341</b>	<b>297,135</b>	<b>72,386</b>	<b>240,794</b>	<b>313,143</b>	<b>395,709</b>
Excess (deficiency) of revenues							
Over (under) expenditures	81,484	(497,666)	-	208,393	(230,555)	(22,125)	-
<b>OTHER FINANCING SOURCES (USES)</b>							
<b>TOTAL OTHER SOURCES (USES)</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	81,484	(497,666)	-	208,393	(230,555)	(22,125)	-
<b>FUND BALANCE, BEGINNING</b>	<b>784,456</b>	<b>865,940</b>	<b>368,274</b>	<b>368,274</b>	<b>-</b>	<b>368,274</b>	<b>346,149</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 865,940</b>	<b>\$ 368,274</b>	<b>\$ 368,274</b>	<b>\$ 576,667</b>	<b>\$ (230,555)</b>	<b>\$ 346,149</b>	<b>\$ 346,149</b>

**Budget Narrative**  
Fiscal Year 2022

**REVENUES**

**Interest Investments**

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

**Special Assessments - Tax Collector**

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

**Special Assessments - Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

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**EXPENDITURES**

**Administrative**

**Prof Service - Engineering**

The District's engineer will be providing general engineering services to the District, i.e., attendance and preparation for monthly board meetings, review invoices, etc.

**Prof Service - Legal Services**

The District's legal counsel will be providing general legal services to the District, i.e., attendance & preparation for monthly meetings, review operating & maintenance contracts, etc.

**Prof Service - Management Consulting Serv**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

**Prof Service - Property Appraiser**

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budget for property appraiser costs was based on 1.5% of gross assessments.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Administrative (cont'd)**

**Prof Service - Special Assessment**

The District's Collection Agent will be providing financial services which include the collection of prepaid assessments, maintenance of District's assessment roll and levying the annual operating and maintenance assessments.

**Prof Service – Web Site Maintenance**

Inframark Infrastructure Management Services oversees the District's email accounts and provides assistance to Campus Suite regarding the website, as necessary.

**Auditing Services**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

**Postage and Freight**

Mailing of agenda packages, overnight deliveries, correspondence, etc.

**Insurance - General Liability**

The District's General Liability & Public Officials Liability Insurance policy is with The Florida League of Cities, Inc. The Florida League of Cities, Inc. specializes in providing insurance coverage to governmental agencies.

**Printing & Binding**

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

**Legal Advertising**

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

**Misc - Bank Charges**

Bank fees that may be incurred during the year.

**Misc-Assessment Collection Costs**

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming.

The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Administrative (cont'd)**

**Misc – Web Hosting**

The District incurs expenses to maintain and renew their website domain and email accounts.

**Office Supplies**

Miscellaneous office supplies required for the preparation of agenda packages.

**Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Dept of Economic Opportunity Div.

**Field Services**

**Prof Service – Field Management**

Inframark Infrastructure Management Services inspects the District's assets and provides two reports per year.

**Project Management Fees**

Expenses incurred from the field manager for the bulkhead/bridges and aeration project.

**Contracts – Water Mgmt Services**

Professional services for environmental permit compliance related to the water use permit.

**Utility – Cameras**

Costs associated with the District's gate cameras.

**Electricity - Wells**

FPL provides electrical services for the District's pumps at the following addresses:

- 8684 Cedar Hammock Circle - Well #4 Meter KL35128
- 3639 Cedar Hammock Court – Well #6 Meter ACD4996

**Electricity - Aerators**

FPL provides electrical services for the District's pumps at the following addresses:

- 3826 Wax Myrtle Run – Meter ACD4234
- 8892 Cedar Hammock Blvd – Meter ACD4976
- 3766 Buttonwood Way – Meter ACD8387

**R&M - Lake**

Repair and maintenance expenses related to lakes including washout repairs and erosion.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Field Services (cont'd)**

**R&M – Plant Replacement**

Replace landscape plantings at pumps.

**R&M – Bridges**

Repair and maintenance expenses related to the bridges.

**R&M – Bulkheads**

Repair and maintenance expenses related to bulkheads.

**Misc-Contingency**

Any current year Field expenditure that may not have been provided for in the budget.

**Capital Outlay**

For expenses incurred for the Aeration Project, as well as the replacement of the decks for bridges 9 & 18.

**Reserves:**

**Reserve - Bridges**

Funds to be set aside for future bridge expenditures as determined by the BOS.

**Reserve - Irrigation**

Funds to be set aside for future bridge expenditures as determined by the BOS.

**Reserve - Bulkheads**

Funds to be set aside for future bulkhead expenditures as determined by the BOS.

**Reserve - Lakes**

Funds to be set aside for future lake expenditures as determined by the BOS.

**Reserve - Roadways**

Funds to be set aside for future roadway expenditures as determined by the BOS.

**CEDAR HAMMOCK**

Community Development District

*Bulkhead/Bridge Restoration Fund*

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Approved Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	ACTUAL THRU MAR-2021	PROJECTED APR- SEP-2021	TOTAL PROJECTED FY 2021	ANNUAL BUDGET FY 2022
<b>REVENUES</b>						
Special Assmnts- Tax Collector	\$ 1,166,613	\$ 756,239	\$ 734,410	21,829	756,239	\$ 525,829
Special Assmnts- Discounts	(42,589)	(30,250)	(28,104)	-	(28,104)	(21,033)
<b>TOTAL REVENUES</b>	<b>1,124,024</b>	<b>725,989</b>	<b>706,306</b>	<b>21,829</b>	<b>728,135</b>	<b>504,795</b>
<b>EXPENDITURES</b>						
<i>Administrative</i>						
ProfServ-Property Appraiser	18,515	11,343	-	11,343	11,343	7,887
Misc-Assessmnt Collection Cost	17,336	15,124	14,126	437	14,563	10,517
<b>Total Administrative</b>	<b>35,851</b>	<b>26,467</b>	<b>14,126</b>	<b>11,780</b>	<b>25,906</b>	<b>18,404</b>
<i>Field</i>						
Capital Outlay Bulkhead and Bridges Project	1,627,526	699,522	587,510	-	587,510	-
<b>Total Field</b>	<b>1,627,526</b>	<b>699,522</b>	<b>587,510</b>	<b>-</b>	<b>587,510</b>	<b>-</b>
<i>Debt Service</i>						
Principal Prepayment	-	-	180,000	-	180,000	-
Operating Loan Repayment	-	-	-	560,000	560,000	560,000
Interest Expense	-	-	3,475	18,891	22,366	18,891
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>183,475</b>	<b>578,891</b>	<b>762,366</b>	<b>578,891</b>
<b>TOTAL EXPENDITURES</b>	<b>1,663,377</b>	<b>725,989</b>	<b>785,111</b>	<b>590,671</b>	<b>1,375,782</b>	<b>597,295</b>
Excess (deficiency) of revenues						
Over (under) expenditures	(539,353)	-	(78,805)	(568,842)	(647,647)	(92,500)
<b>OTHER FINANCING SOURCES (USES)</b>						
Loan/Note Proceeds	654,835	-	645,165	-	645,165	-
<b>TOTAL OTHER SOURCES (USES)</b>	<b>654,835</b>	<b>-</b>	<b>645,165</b>	<b>-</b>	<b>645,165</b>	<b>-</b>
Net change in fund balance	115,482	-	566,360	(568,842)	(2,482)	(92,500)
<b>FUND BALANCE, BEGINNING</b>	<b>(1)</b>	<b>115,481</b>	<b>115,481</b>	<b>-</b>	<b>115,481</b>	<b>112,999</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 115,481</b>	<b>\$ 115,481</b>	<b>\$ 681,841</b>	<b>\$ (568,842)</b>	<b>\$ 112,999</b>	<b>\$ 20,499</b>

**AMORTIZATION SCHEDULE  
BRIDGE AND BULKHEAD CAPITAL PROJECT - LOAN**

Period Ending	Principal	Extraordinary Redemption	Rate	Interest	Debt Service	Annual Debt Service
11/1/2020		\$180,000	3.35%	\$ 33,030	\$ 33,030	
5/1/2021	\$ 560,000		3.35%	\$ 18,891	\$ 578,891	\$ 611,921
11/1/2021			3.35%	\$ 9,446	\$ 9,446	
5/1/2022	\$ 560,000		3.35%	\$ 9,446	\$ 569,446	\$ 578,891
	\$ 1,120,000	\$ 180,000		\$ 70,812	\$ 1,190,812	\$ 1,190,812



**Budget Narrative**  
Fiscal Year 2022

**REVENUES**

**Special Assessments - Tax Collector**

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

**Special Assessments - Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

---

**EXPENDITURES**

**Administrative**

**Prof Service - Property Appraiser**

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budget for property appraiser costs was based on 1.5% of gross assessments.

**Misc-Assessment Collection Costs**

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming.

The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

**Field**

**Capital Outlay Bulkhead and Bridges Project**

Costs associated with the Bulkhead/Bridge Repair/Replacement Project. A loan for \$1.3M, including interest and related costs, was taken out for this project in FY21.

**Exhibit "A"**  
Allocation of Fund Balances

**AVAILABLE FUNDS**

	<b><u>Amount</u></b>
Beginning Fund Balance - Fiscal Year 2022	\$ 346,149
Net Change in Fund Balance - Fiscal Year 2022	-
Reserves - Fiscal Year 2022 Additions	159,800
<b>Total Funds Available (Estimated) - FY22</b>	<b>505,949</b>

**ALLOCATION OF AVAILABLE FUNDS**

***Assigned Fund Balance***

Operating Reserve - First Quarter Operating Capital		58,977 <sup>(1)</sup>
Reserves - Bridges		
Prior Year's Reserve Funding	-	
FY 2022 Reserve Funding	19,950	19,950
Reserves - Bulkheads		
Prior Year's Reserve Funding	-	
FY 2022 Reserve Funding	19,950	19,950
Reserves - Irrigation		
FY2022 Reserve Funding	19,950	19,950
Reserves - Lakes		
Prior Year's Reserve Funding	-	
FY 2022 Reserve Funding	19,950	19,950
Reserves - Roadways		
Prior Year's Reserve Funding	-	
FY 2022 Reserve Funding	80,000	80,000
	Subtotal	218,777

<b>Total Allocation of Available Funds</b>	<b>218,777</b>
<b>Total Unassigned (undesigned) Cash</b>	<b>\$ 287,172</b>

**Notes**

(1) Represents approximately 3 months of operating expenditures.

## **CEDAR HAMMOCK**

Community Development District

### **Supporting Budget Schedules**

Fiscal Year 2022

**2021-2022 Assessment Chart**

		O&M Assessment			Bridges and Bulkhead Project			Total	Total Prior Year	
		FY 2022	FY 2021	Percent	FY 2022	FY 2021	Percent	FY 2022	FY 2021	Percent
Product	Total Units	Fund	Fund	Change	Fund	Fund	Change	Per Unit	Per Unit	Change
Single Family	65	\$509.26	\$374.23	36.08%	\$ 658.11	\$ 946.48	-30.5%	\$1,167.37	\$ 1,320.71	-11.6%
2-Story	228	\$509.26	\$374.23	36.08%	\$ 658.11	\$ 946.48	-30.5%	\$1,167.37	\$ 1,320.71	-11.6%
4-Story	330	\$509.26	\$374.23	36.08%	\$ 658.11	\$ 946.48	-30.5%	\$1,167.37	\$ 1,320.71	-11.6%
Duplex	176	\$509.26	\$374.23	36.08%	\$ 658.11	\$ 946.48	-30.5%	\$1,167.37	\$ 1,320.71	-11.6%
	799									

**6C**

## RESOLUTION 2021-04

### A RESOLUTION OF THE CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS OF THE DISTRICT AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AND REFERENCING THE MAINTENANCE AND BENEFIT SPECIAL ASSESSMENTS TO BE LEVIED BY THE DISTRICT FOR SAID FISCAL YEAR

WHEREAS, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes, the District Manager has submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanation and a complete financial plan for each fund of the District, prior to the fifteenth (15th) day in June 2021; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the general purpose local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, on March 8, 2021, the Board set May 10, 2021 as the date for a Public Hearing thereon and caused notice of such Public Hearing to be given by publication pursuant to Section 190.008(2)(a) Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing Fiscal Year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing Fiscal Year; and

WHEREAS, the District Manager has prepared a Proposed Budget on a Cash Flow Budget basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the Fiscal Year; and

WHEREAS, Section 190.021, Florida Statutes provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited, specifically and peculiarly, by the maintenance and/or capital improvement programs of the District, such levy representing the amount of District assessments necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds, in order for the District to exercise its various general and special powers to implement its single and specialized infrastructure provision purpose; and

WHEREAS, the Board of Supervisors of the Cedar Hammock Community Development District finds and determines that the non-ad valorem special assessments it imposes and levies on the parcels of property by this Resolution for the operations of the District and the maintenance of its facilities will constitute a mechanism by which the property owners lawfully and validly will reimburse the District for those certain special and peculiar benefits the District has determined are received by, and flow to, the

parcels of property from the systems, facilities and services being provided, and that the special and peculiar benefits are apportioned in a manner that is fair and reasonable in accordance with applicable assessment methodology and related case law; and

WHEREAS, the Chair of the Board of Supervisors may designate the District Manager or other person to certify the non-ad valorem assessment roll to the Tax Collector in and for Collier County political subdivision on compatible electronic medium tied to the property identification number no later than 15 September 2021 so that the Tax Collector may merge that roll with others into the collection roll from which the November tax notice is to be printed and mailed; and

WHEREAS, the proceeds from the collections of these imposed and levied non-ad valorem assessments shall be paid to the Cedar Hammock Community Development District; and

WHEREAS, the Tax Collector, under the direct supervision of the Florida Department of Revenue performs the state work in preparing, mailing out, collecting and enforcing against delinquency the non-ad valorem assessments of the District using the Uniform Collection Methodology for non-ad valorem assessments; and

WHEREAS, if the Property Appraiser and the Tax Collector have adopted a different technological procedure for certifying and merging the rolls, then that procedure must be worked out and negotiated with Board approval through the auspices of the District Manager before there are any deviations from the provisions of Section 197.3632, Florida Statutes, and Rule 12D-18, Florida Administrative Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE CEDAR HAMMOCK COMMUNITY  
DEVELOPMENT DISTRICT;**

**Section 1.** The provisions of the whereas clauses are true and correct and are incorporated herein as dispositive.

**Section 2. Budget**

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Treasurer and the office of the Recording Department, and is hereby attached to this Resolution, and hereby approves the Proposed Budget subject to amendments made at the Public Hearing, if any.
- b. That the District Manager's Proposed Budget, as amended by the Board, is adopted hereby in accordance with the provisions of Section 190.008(2)(a), Florida Statutes and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be revised subsequently as deemed necessary by the District Manager to reflect actual revenues and expenditures for the Fiscal Year 2021 and/or revised projections for Fiscal Year 2022.
- c. That the adopted budget, as amended, shall be maintained in the Office of the District Treasurer and the District Recording Department and identified as "The Budget for the Cedar Hammock Community Development District for the Fiscal Year Ending September 30, 2022, as Adopted by the Board of Supervisors on May 10, 2021."

### **Section 3. Appropriations**

That there be, and hereby is appropriated out of the revenues of the Cedar Hammock Community Development District, for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022 the sum of \_\_\_\_\_ to be raised by the applicable imposition and levy by the Board of non-ad valorem special assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$
DEBT SERVICE FUND	\$
 Total All Funds	 \$

### **Section 4. Supplemental Appropriations**

The Board may authorize by Resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the Fiscal Year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand Dollars (\$10,000) or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable Department Director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

### **Section 5. Maintenance and Benefit Special Assessment Levy: Fixed and Referenced and to be Levied by the Board**

- a. That the Fiscal Year 2022 Maintenance and Benefit Special Assessment Levies (the "assessment levy") for the assessment upon all the property within the boundaries of the District based upon the special and peculiar benefit received and further based upon reasonable and fair apportionment of the special benefit, shall be in accordance with the attached Exhibit A, which levy represents the amount of District assessments necessary to provide for payment during the aforementioned budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds. Said assessment levy shall be distributed as follows:



General Fund O & M  
Debt Service Fund

\$ [See Assessment Levy Resolution 2021-05]  
\$ [See Assessment Levy Resolution 2021-05]

- b. The designee of the Chair of the Board of Supervisors of the Cedar Hammock Community Development District shall be the Manager or the Treasurer of the District designated to certify the non-ad valorem assessment roll to the Tax Collector in and for the Collier County political subdivision, in accordance with applicable provisions of State law (Chapters 170, 190 and 197, Florida Statutes) and applicable Rules (Rule 12D-18, Florida Administrative Code) which shall include not only the maintenance special assessment levy but also the total for the debt service levy, as required by and pursuant to law.

Introduced, considered favorably, and adopted this 10<sup>th</sup> day of May, 2021.

Cedar Hammock Community Development District

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Norman Day  
Chairman

Attest:

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Justin Faircloth  
Secretary

**6D**

# **RESOLUTION 2021-05**

## **A RESOLUTION LEVYING AND IMPOSING A NON-AD VALOREM MAINTENANCE AND BENEFIT SPECIAL ASSESSMENT FOR THE CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT FOR FISCAL YEAR 2022**

### *Preamble*

WHEREAS, the Cedar Hammock Community Development District owns certain improvements and facilities, and incurs costs of operation, repairs and maintenance; and

WHEREAS, the Board of Supervisors of the Cedar Hammock Community Development District find that the District's total General Fund Operation Assessments, taking into consideration other revenue sources during Fiscal Year 2022, will amount to \$\_\_\_\_\_; and

WHEREAS, the Board of Supervisors of the Cedar Hammock Community Development District finds the District's Debt Service Fund Assessment during Fiscal Year 2022 will amount to \$\_\_\_; and

WHEREAS, the Board of Supervisors of the Cedar Hammock Community Development District finds that the maintenance and benefit non-ad valorem special assessments it levies and imposes by this Resolution for operations, repair and maintenance will reimburse the District for certain special and peculiar benefits received by the property subject to the assessment flowing from the operations, repair and maintenance of the systems, facilities and services provided by the District and are apportioned in a manner that is fair and reasonable, in accordance with the applicable assessment methodology; and

WHEREAS, the District Board understands that this Resolution levies the maintenance and benefit assessments for 2022 and the Chair of the District, or his designee, the District Manager, shall certify a total non-ad valorem assessment roll in a timely manner to the Tax Collector in and for Collier County for collection to include all assessments levied and approved by the District.

## **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT OF COLLIER COUNTY, FLORIDA;**

Section 1. All the whereas clauses are incorporated herein and are dispositive.

Section 2. A special assessment for maintenance as provided for in Section 190.021(3), Florida Statutes, and a special assessment for the exercise of the District's powers as provided for in Section 190.021(2), Florida Statutes (hereinafter referred to as Assessments) are hereby levied on the platted lots within the District.

Section 3. That the collection and enforcement of the aforesaid Assessments on platted lots shall be by the Tax Collector serving as agent of the State of Florida in Collier County (Tax Collector) and shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice.

Section 4. The levy and imposition of the Assessments on platted lots included in the District will be certified as a total amount on the non-ad valorem assessment roll to the Collier County Tax Collector by the designee of the Chair of the Board on compatible medium no later than 15 September 2021, and shall then be collected by the Tax Collector on the tax notice along with other non-ad valorem assessments from other local governments and with all applicable property taxes to each platted parcel of property.

Section 5. The proceeds therefrom shall be paid to the Cedar Hammock Community Development District.

Section 6. The Chair of the Board of the Cedar Hammock Community Development District designates the District Manager to perform the certification duties.

Section 7. Be it further resolved that a copy of this Resolution be transmitted to the proper public officials so that its purpose and effect may be carried out in accordance with law.

PASSED AND ADOPTED this 10<sup>th</sup> of May 2021, by the Board of Supervisors of the Cedar Hammock Community Development District, Collier County, Florida.

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Justin Faircloth  
Secretary

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Norman Day  
Chairman

# **Ninth Order of Business**

**9A**

**MINUTES OF MEETING  
CEDAR HAMMOCK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cedar Hammock Community Development District was held Monday, April 12, 2021 at 2:00 p.m. at Cedar Hammock Clubhouse, 8660 Cedar Hammock Boulevard, Naples, FL 34112.

Present and constituting a quorum were:

Norman Day	Chairman
Quentin Greeley	Vice-Chairman
Gene Bolton	Assistant Secretary
John Martino	Assistant Secretary
Fred Bally	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Eric Mannisto	Superior Waterway Services
Todd Legan	Cedar Hammock Golf and Country Club
Steve Shaw	Cedar Hammock Golf and Country Club

***The following is a summary of the discussions and actions taken at the April 12, 2021 Cedar Hammock Community Development District's Board of Supervisors Meeting.***

**FIRST ORDER OF BUSINESS**

**Roll Call**

- Mr. Faircloth called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Approval of Agenda**

- Mr. Faircloth provided the Board an updated list of bridge sealing proposals and emailed proposal from Koala T Painting and from Action Automatic Door and Gate for the pedestrian gate locks.

On MOTION by Mr. Bally seconded by Mr. Day with all in favor the agenda was approved with the items above as noted. 5-0

### **THIRD ORDER OF BUSINESS**

#### **Public Comments on Agenda Item**

- The Board asked Mr. Mannisto questions regarding the lake and requested he look into options of spraying the bulkheads to prevent algae growth on them.
- Mr. Mannisto recommended additional treatments of the lakes and suggested dying them each year during the dry season to inhibit algae and submerged plant growth.
- Board discussion ensued regarding the algae in the lakes.
- The budget recommendation for this would be \$12,000 to \$16,000 per year.
- Discussion ensued regarding carp.
- Mr. Mannisto stated they were on site weekly to manage the lakes.

### **FOURTH ORDER OF BUSINESS**

#### **Old Business**

#### **A. Bulkhead & Bridge Repair Replacement Project Update**

- Mr. Faircloth provided an update on the irrigation as-builts from RTS noting the vendor stated they would be provided to the Board during the current week.
- Mr. Day provided an update with his on-site meeting with Glaze Golf for additional warranty items on the recent bulkhead and bridge repair replacement project.

#### **B. Review of the FY2022 Approved Tentative Budget**

- No additional changes were requested for the FY2022 budget.

### **FIFTH ORDER OF BUSINESS**

#### **New Business**

#### **A. Bastos Pavers Estimate 16156**

- Mr. Day provided the proposal to Mr. Faircloth.
- Mr. Faircloth noted the vendor objected to a few items when he reached out to engage them to complete the work, they wanted payment within a certain time, but the other issue was their insurance concerns.
- Mr. Day reviewed the purpose of the proposal.
- The Board agreed to modify the addendum of the contract with Bastos Pavers to meet their requests regarding payment and insurance.



On MOTION by Mr. Bally seconded by Mr. Greeley with all in favor the addendum of the contract with Bastos Pavers was modified to meet the requests regarding payment and insurance was approved. 5-0

**B. Roadway Marking Discussion**

- Mr. Day indicated the club would like to remark all the roadways and Mr. Kurtzeborn informed him the cost was previously around \$10,000.
- Further discussion ensued on this matter with the Board requesting staff notate this as a budget item to consider for FY2023.

**SIXTH ORDER OF BUSINESS**

**Attorney's Report**

- There being none, the next agenda item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

- There being none, the next agenda item followed.

**EIGHTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Approval of the Minutes of March 8, 2021 Meeting**

- Mr. Faircloth asked if there were any corrections, deletions, or changes to the minutes. There being none,

On MOTION by Mr. Greeley seconded by Mr. Bally with all in favor minutes of March 8, 2021 meeting were approved as presented. 5-0

**B. Acceptance of the February 2021 Financial Report**

- Mr. Faircloth asked if there were any changes or questions on the financial report.
- There being none,

On MOTION by Mr. Bolton seconded by Mr. Martino with all in favor the financial report of February 2021 was accepted. 5-0

- Discussion ensued regarding making another prepayment on the loan.

On MOTION by Mr. Martino seconded by Mr. Bally with all in favor authorizing the District Manager to make another prepayment on the loan if possible subject to staff review not making any further reductions to the Bulkhead/Bridge Repair/Replacement assessment in the FY2022 budget was approved. 5-0

**C. Acceptance of the FY2020 Audit Report presented by Berger, Toombs, Elam, Gaines & Frank**

On MOTION by Mr. Bolton seconded by Mr. Bally with all in favor the FY2020 Audit Report presented by Berger, Toombs, Elam, Gaines and Frank was accepted. 5-0

**D. Follow-up Items**

- Mr. Faircloth provided an update on the follow-up items as follows:
  - A proposal was presented to add keypad locks to the pedestrian gates. The Board tabled the item pending receipt of a proposal from Action Door and Gate, Inc.

*Let the record reflect, Mr. Greeley left the meeting.*

- The Board discussed sealing the bridges.
- Extensive discussion ensued on the matter.

Mr. Day MOVED to approve the proposal from Custom Painting & Restoration in the amount of \$25,892 to seal bridges #9, #16 and #17. Motion failed for lack of a second.

Mr. Martino MOVED to wait to have the bridges #9, #16 and #17 sealed after the rainy season. Motion failed for lack of second.

Mr. Day MOVED second by Mr. Bally to approve the proposal from Custom Painting & Restoration in the amount of \$25,892 to seal bridges #9, #16 and #17.

On VOICE vote with Mr. Day, Mr. Bally and Mr. Bolton voting AYE and Mr. Martino voting NAY the proposal from Custom Painting & Restoration in the amount of \$25,892 to seal bridges #9, #16 and #17 was approved. 3-1

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

- Mr. Bally commented on the weeds in the bulkheads.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

- None.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Day seconded by Mr. Bally with all in favor the meeting was adjourned at 3:26 p.m. 4-0
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Justin Faircloth, Secretary

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Norman Day, Chairman

**9B**

**CEDAR HAMMOCK**  
**Community Development District**

**Financial Report**

*March 31, 2021*

*(Unaudited)*

**Prepared by:**



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**CEDAR HAMMOCK**  
**Community Development District**

**Financial Statements**

(Unaudited)

*March 31, 2021*

**Balance Sheet**  
March 31, 2021

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>GF- BULKHEAD AND BRIDGE RESTORATION FUND</b>	<b>TOTAL</b>
<b><u>ASSETS</u></b>			
Cash - Checking Account	\$ 1,044,123	\$ -	\$ 1,044,123
Due From Other Funds	-	681,841	681,841
Investments:			
Money Market Account	215,167	-	215,167
Deposits	1,359	-	1,359
<b>TOTAL ASSETS</b>	<b>\$ 1,260,649</b>	<b>\$ 681,841</b>	<b>\$ 1,942,490</b>
<b><u>LIABILITIES</u></b>			
Accounts Payable	\$ 1,110	\$ -	\$ 1,110
Accrued Expenses	1,031	-	1,031
Due To Other Funds	681,841	-	681,841
<b>TOTAL LIABILITIES</b>	<b>683,982</b>	<b>-</b>	<b>683,982</b>
<b><u>FUND BALANCES</u></b>			
<b>Nonspendable:</b>			
Deposits	1,359	-	1,359
<b>Assigned to:</b>			
Operating Reserves	108,140	-	108,140
<b>Unassigned:</b>	467,168	681,841	1,149,009
<b>TOTAL FUND BALANCES</b>	<b>\$ 576,667</b>	<b>\$ 681,841</b>	<b>\$ 1,258,508</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 1,260,649</b>	<b>\$ 681,841</b>	<b>\$ 1,942,490</b>



## Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Interest - Investments	\$ 10,088	\$ 5,044	\$ 1,422	\$ (3,622)
Interest - Tax Collector	-	-	90	90
Special Assmnts- Tax Collector	299,007	287,735	290,379	2,644
Special Assmnts- Discounts	(11,960)	(11,509)	(11,112)	397
<b>TOTAL REVENUES</b>	<b>297,135</b>	<b>281,270</b>	<b>280,779</b>	<b>(491)</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Administration</u></b>				
ProfServ-Engineering	30,000	15,000	4,701	10,299
ProfServ-Legal Services	4,249	2,125	1,635	490
ProfServ-Mgmt Consulting Serv	40,742	20,371	20,371	-
ProfServ-Property Appraiser	4,485	4,485	-	4,485
ProfServ-Special Assessment	8,938	8,938	8,120	818
ProfServ-Web Site Maintenance	696	348	348	-
Auditing Services	5,000	-	-	-
Postage and Freight	900	450	167	283
Insurance - General Liability	7,920	7,920	7,200	720
Printing and Binding	2,000	1,000	218	782
Legal Advertising	3,000	1,500	-	1,500
Misc-Bank Charges	700	350	-	350
Misc-Assessmnt Collection Cost	5,980	5,753	5,585	168
Misc-Web Hosting	1,799	899	1,020	(121)
Office Supplies	100	50	-	50
Annual District Filing Fee	175	175	175	-
<b>Total Administration</b>	<b>116,684</b>	<b>69,364</b>	<b>49,540</b>	<b>19,824</b>

## Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>Field</b>				
ProfServ-Field Management	1,633	817	5,966	(5,149)
Contracts-Water Mgmt Services	7,200	3,600	3,600	-
Utility - Cameras	1,268	634	540	94
Electricity - Wells	4,866	2,433	3,202	(769)
Electricity - Aerator	2,000	1,000	718	282
R&M-Lake	3,000	1,500	-	1,500
R&M-Plant Replacement	3,015	1,508	-	1,508
R&M Bulkheads	5,000	2,500	-	2,500
R&M - Bridges & Cart Paths	5,000	2,500	-	2,500
Misc-Contingency	17,469	8,734	-	8,734
Capital Outlay	-	-	8,820	(8,820)
Reserve - Bridges	10,000	5,000	-	5,000
Reserve - Bulkheads	10,000	5,000	-	5,000
Reserve - Lakes	10,000	5,000	-	5,000
Reserve - Roadways	100,000	50,000	-	50,000
<b>Total Field</b>	<b>180,451</b>	<b>90,226</b>	<b>22,846</b>	<b>67,380</b>
<b>TOTAL EXPENDITURES</b>	<b>297,135</b>	<b>159,590</b>	<b>72,386</b>	<b>87,204</b>
Excess (deficiency) of revenues Over (under) expenditures	-	121,680	208,393	86,713
Net change in fund balance	\$ -	\$ 121,680	\$ 208,393	\$ 86,713
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>368,274</b>	<b>368,274</b>	<b>368,274</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 368,274</b>	<b>\$ 489,954</b>	<b>\$ 576,667</b>	

## Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Interest - Investments	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	756,239	695,380	734,410	39,030
Special Assmnts- Discounts	(30,250)	(27,816)	(28,104)	(288)
<b>TOTAL REVENUES</b>	<b>725,989</b>	<b>667,564</b>	<b>706,306</b>	<b>38,742</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Administration</u></b>				
ProfServ-Property Appraiser	11,343	11,343	-	11,343
Misc-Assessmnt Collection Cost	15,124	13,906	14,126	(220)
<b>Total Administration</b>	<b>26,467</b>	<b>25,249</b>	<b>14,126</b>	<b>11,123</b>
<b><u>Field</u></b>				
Capital Outlay - Bulkheads	699,522	349,761	587,510	(237,749)
<b>Total Field</b>	<b>699,522</b>	<b>349,761</b>	<b>587,510</b>	<b>(237,749)</b>
<b><u>Debt Service</u></b>				
Principal Prepayment	-	-	180,000	(180,000)
Operating Loan Repayment	-	-	-	-
Interest Expense	-	-	3,475	(3,475)
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>183,475</b>	<b>(183,475)</b>
<b>TOTAL EXPENDITURES</b>	<b>725,989</b>	<b>375,010</b>	<b>785,111</b>	<b>(410,101)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	292,554	(78,805)	(371,359)
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Loan/Note Proceeds	-	-	645,165	645,165
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>645,165</b>	<b>645,165</b>
Net change in fund balance	\$ -	\$ 292,554	\$ 566,360	\$ 273,806
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>115,481</b>	<b>115,481</b>	<b>115,481</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 115,481</b>	<b>\$ 408,035</b>	<b>\$ 681,841</b>	

**CEDAR HAMMOCK**  
**Community Development District**

**Supporting Schedules**

*March 31, 2021*

**Non-Ad Valorem Special Assessments  
(Collier County Tax Collector - Monthly Collection Distributions)  
For the Fiscal Year Ending September 30, 2021**

					ALLOCATION	
Date Received	Net Amount Received	(Discount) Amount	Commission Amount	Amount Received	General Fund Assessments	Bulkhead/Bridge Restoration Assessments
Assessments Levied For FY 2021				\$ 1,055,247	\$ 299,010	\$ 756,238
Allocation %				100%	28%	72%
10/29/20	\$ 10,209	\$ 584	\$ 208	\$ 11,001	\$ 3,117	\$ 7,884
11/13/20	6,213	264	127	6,604	1,871	4,732
11/17/20	209,986	8,928	4,285	223,200	63,245	159,955
11/19/20	233,594	9,932	4,767	248,293	70,355	177,938
12/10/20	397,607	16,906	8,114	422,627	119,754	302,874
12/20/20	26,688	898	545	28,130	7,971	20,159
01/31/21	40,707	1,177	831	42,714	12,103	30,611
02/17/21	27,996	489	571	29,056	8,233	20,823
03/17/21	12,862	40	262	13,164	3,730	9,434
<b>TOTAL</b>	<b>\$ 965,861</b>	<b>\$ 39,217</b>	<b>\$ 19,711</b>	<b>\$ 1,024,789</b>	<b>\$ 290,379</b>	<b>\$ 734,410</b>
% COLLECTED				97%	97%	97%
<b>TOTAL OUTSTANDING</b>				<b>\$ 30,458</b>	<b>\$ 8,631</b>	<b>\$ 21,828</b>

**Cash and Investment Report**  
*March 31, 2021*

<b>General Fund</b>
---------------------

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	Valley National Bank	Gov't Interest Checking	n/a	0.25%	1,044,123
Money Market Account	BankUnited	Public Funds MMA	n/a	0.25%	<u>215,167</u>
				<b>Total</b>	<b><u><u>\$ 1,259,290</u></u></b>

# Cedar Hammock CDD

## Bank Reconciliation

Bank Account No. 2555 Valley National Bank GF  
Statement No. 3/21  
Statement Date 3/31/2021

G/L Balance (LCY)	1,044,123.32	Statement Balance	1,049,648.67
G/L Balance	1,044,123.32	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	1,049,648.67
Subtotal	1,044,123.32	Outstanding Checks	5,525.35
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	1,044,123.32	Ending Balance	1,044,123.32
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
3/17/2021	Payment	2535	INNERSYNC STUDIO LTD	388.13	0.00	388.13
3/26/2021	Payment	2536	CARDNO ENTRIX	600.00	0.00	600.00
3/31/2021	Payment	2537	BANKS ENGINEERING INC	740.00	0.00	740.00
3/31/2021	Payment	2538	INFRAMARK, LLC	3,797.22	0.00	3,797.22
Total Outstanding Checks.....				5,525.35		5,525.35

# CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

## Payment Register by Bank Account

For the Period from 3/1/21 to 3/31/21

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b><u>VALLEY NATIONAL BANK GF - (ACCT#XXXXX2555)</u></b>							
<b>CHECK # 2534</b>							
03/17/21	Vendor	DANIEL H. COX, P.A.	11071	GENERAL COUNSEL 2/2021	ProfServ-Legal Services	001-531023-51401	\$402.50
<b>Check Total</b>							<b>\$402.50</b>
<b>CHECK # 2535</b>							
03/17/21	Vendor	INNERSYNC STUDIO LTD	19264	3/2021 WEBSITE SERVICE	Misc-Web Hosting	001-549915-51301	\$388.13
<b>Check Total</b>							<b>\$388.13</b>
<b>CHECK # 2536</b>							
03/26/21	Vendor	CARDNO ENTRIX	308677	PROFESSIONAL SERVICE THRU 2/26/2021	Contracts-Water Mgmt Services	001-534047-53901	\$600.00
<b>Check Total</b>							<b>\$600.00</b>
<b>CHECK # 2537</b>							
03/31/21	Vendor	BANKS ENGINEERING INC	1263CDD-102	ENGINEERING SERVICE THRU 2/28/2021	ProfServ-Engineering	001-531013-51501	\$740.00
<b>Check Total</b>							<b>\$740.00</b>
<b>CHECK # 2538</b>							
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$3,395.22
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Field Management	001-531016-53901	\$136.05
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Field Management	001-531016-53901	\$93.75
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$2.04
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	Printing and Binding	001-547001-51301	\$54.48
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Web Site Maintenance	001-531094-51301	\$58.02
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$57.66
<b>Check Total</b>							<b>\$3,797.22</b>
<b>ACH #DD0127</b>							
03/14/21	Vendor	FPL - ACH	203032021-25561 ACH	14237-25561 2/2-3/3/2021	Electricity - Aerator	001-543051-53901	\$29.26
<b>ACH Total</b>							<b>\$29.26</b>
<b>ACH #DD0128</b>							
03/21/21	Vendor	FPL - ACH	03032021-52583 ACH	ACCT# 24773-52583 2/2-3/3/2021	Electricity - Wells	001-543050-53901	\$386.09
<b>ACH Total</b>							<b>\$386.09</b>
<b>ACH #DD0129</b>							
03/23/21	Vendor	FPL - ACH	03032021-92574 CHECK	ACCT# 56324-92574 2/2-3/3/21	Electricity - Aerator	001-543051-53901	\$35.36
<b>ACH Total</b>							<b>\$35.36</b>
<b>ACH #DD0130</b>							
03/14/21	Vendor	FPL - ACH	03032021-94271 CHECK	ACCT# 91615-94271 2/2-3/3/2021	Electricity - Aerator	001-543051-53901	\$57.34
<b>ACH Total</b>							<b>\$57.34</b>
<b>ACH #DD0131</b>							
03/23/21	Vendor	FPL - ACH	03032021-27409	ACCT# 87833-27409 2/2-3/3/21	Electricity - Wells	001-543050-53901	\$345.08
<b>ACH Total</b>							<b>\$345.08</b>
<b>Account Total</b>							<b>\$6,780.98</b>



# Cedar Hammock CDD

## Bank Reconciliation

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Statement Date 3/31/2021

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G/L Balance	1,044,123.32	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	1,049,648.67
Subtotal	1,044,123.32	Outstanding Checks	5,525.35
Negative Adjustments	0.00	Differences	0.00
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3/31/2021	Payment	2538	INFRAMARK, LLC	3,797.22	0.00	3,797.22
Total Outstanding Checks.....				5,525.35		5,525.35

# CEDAR HAMMOCK COMMUNITY DEVELOPMENT DISTRICT

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For the Period from 3/1/21 to 3/31/21

(Sorted by Check / ACH No.)

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<b>Check Total</b>							<b>\$402.50</b>
<b>CHECK # 2535</b>							
03/17/21	Vendor	INNERSYNC STUDIO LTD	19264	3/2021 WEBSITE SERVICE	Misc-Web Hosting	001-549915-51301	\$388.13
<b>Check Total</b>							<b>\$388.13</b>
<b>CHECK # 2536</b>							
03/26/21	Vendor	CARDNO ENTRIX	308677	PROFESSIONAL SERVICE THRU 2/26/2021	Contracts-Water Mgmt Services	001-534047-53901	\$600.00
<b>Check Total</b>							<b>\$600.00</b>
<b>CHECK # 2537</b>							
03/31/21	Vendor	BANKS ENGINEERING INC	1263CDD-102	ENGINEERING SERVICE THRU 2/28/2021	ProfServ-Engineering	001-531013-51501	\$740.00
<b>Check Total</b>							<b>\$740.00</b>
<b>CHECK # 2538</b>							
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$3,395.22
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03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Field Management	001-531016-53901	\$93.75
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$2.04
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03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	ProfServ-Web Site Maintenance	001-531094-51301	\$58.02
03/31/21	Vendor	INFRAMARK, LLC	61527	3/2021 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$57.66
<b>Check Total</b>							<b>\$3,797.22</b>
<b>ACH #DD0127</b>							
03/14/21	Vendor	FPL - ACH	203032021-25561 ACH	14237-25561 2/2-3/3/2021	Electricity - Aerator	001-543051-53901	\$29.26
<b>ACH Total</b>							<b>\$29.26</b>
<b>ACH #DD0128</b>							
03/21/21	Vendor	FPL - ACH	03032021-52583 ACH	ACCT# 24773-52583 2/2-3/3/2021	Electricity - Wells	001-543050-53901	\$386.09
<b>ACH Total</b>							<b>\$386.09</b>
<b>ACH #DD0129</b>							
03/23/21	Vendor	FPL - ACH	03032021-92574 CHECK	ACCT# 56324-92574 2/2-3/3/21	Electricity - Aerator	001-543051-53901	\$35.36
<b>ACH Total</b>							<b>\$35.36</b>
<b>ACH #DD0130</b>							
03/14/21	Vendor	FPL - ACH	03032021-94271 CHECK	ACCT# 91615-94271 2/2-3/3/2021	Electricity - Aerator	001-543051-53901	\$57.34
<b>ACH Total</b>							<b>\$57.34</b>
<b>ACH #DD0131</b>							
03/23/21	Vendor	FPL - ACH	03032021-27409	ACCT# 87833-27409 2/2-3/3/21	Electricity - Wells	001-543050-53901	\$345.08
<b>ACH Total</b>							<b>\$345.08</b>
<b>Account Total</b>							<b>\$6,780.98</b>

**9D**



# Jennifer J. Edwards Supervisor of Elections

Agenda Page 60

April 20, 2021

Ms Sandra Demarco  
Cedar Hammock CDD  
210 N. Univeristy Drive Suite 702  
Coral Springs, FL 33071

Dear Ms Demarco,

In compliance with 190.06 of the Florida Statutes this letter is to inform you that the official records of the Collier County Supervisor of Election indicate 560 active registered voters residing in the Cedar Hammock CDD as of April 15, 2021.

Should you have any questions regarding election services for this district, please free to contact our office,

Sincerely,

David B. Carpenter  
Qualifying Officer  
Collier County Supervisor of Elections  
(239) 252-8501  
Dave.Carpenter@CollierVotes.gov

